



**Balmer Lawrie Investments Ltd.**

(A Government of India Enterprise)

CIN: L65999WB2001GOI093759

Regd. Office: 21, Netaji Subhas Road, Kolkata - 700001

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**NOTICE FOR 17<sup>th</sup> ANNUAL GENERAL MEETING, BOOK CLOSURE & REMOTE E-VOTING**

NOTICE is hereby given that the 17<sup>th</sup> Annual General Meeting (the AGM) of Balmer Lawrie Investments Ltd. (the Company) will be held on Wednesday, 12<sup>th</sup> September, 2018 at 2:30 p.m. at G. D. Birla Sabhagar, 29, Ashutosh Chowdhury Avenue, Kolkata – 700 019.

The Company has on 17<sup>th</sup> August, 2018 completed the dispatch of the notice along with explanatory statement, route map of venue, proxy form, e-voting and other instructions and attendance slip and e-voting User ID & Password for the AGM to all the members.

NOTICE is also hereby given, that pursuant to Section 91 of the Companies Act, 2013 read with Rule 10 of the Companies (Management and Administration) Rules, 2014 and Regulation 47 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Register of Members and the Share Transfer Books of the Company shall remain closed from Thursday, 6<sup>th</sup> September, 2018 to Wednesday, 12<sup>th</sup> September, 2018 (both days inclusive) for the purpose of distribution of dividend for the financial year ended 31<sup>st</sup> March, 2018. Upon declaration by the members, dividend for the financial year 2017-18 shall be paid to those shareholders who are holding shares of the Company as 5<sup>th</sup> September, 2018 (End of Day) within the statutory time limit of 30 days from the date of such declaration.

Members may opt to receive dividend through Electronic mode. Members are requested to submit mandates along with requisite enclosures for opting for electronic credit on or before 5<sup>th</sup> September, 2018 so as to enable the Company to pay dividend through electronic mode. Members who are holding shares in physical form are requested to send their mandates to the Company's Registrar and Share Transfer Agent, CB Management Services (P) Ltd. (CB), P-22, Bondel Road, Kolkata- 700 019. Those holding shares in electronic form are requested to send mandates directly to their respective Depository Participants (DPs).

Further notice is also hereby given that pursuant to provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended), Secretarial Standard-2 on General Meeting and Regulation 44 & 47 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide members facility to exercise their right to vote by electronic means and the business may be transacted through e-Voting Services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM ("remote e-voting") during the period stated below will be provided by National Securities Depository Limited (NSDL).

Mr. Debabrata Dutt, a Company Secretary in whole-time practice, has been appointed to act as a scrutinizer for the voting process to ensure that the same is conducted in a fair and transparent manner.

1. The Notice of the AGM of the Company inter alia indicating the process and manner of e-Voting process along with Attendance Slip and Proxy Form can be downloaded from the link <https://www.evoting.nsdl.com> or <http://www.blinv.com/>

2. The remote e-voting period shall commence on Saturday, 8<sup>th</sup> September, 2018, (9:00 a.m.) and ends on Tuesday, 11<sup>th</sup> September, 2018 (5:00 p.m.). During this period shareholders of the Company, may cast their vote electronically and not beyond the said date and time as the e-voting module shall also be disabled for voting thereafter. Once the vote on a resolution is cast by the shareholder through e-voting, the shareholder shall not be allowed to change it subsequently.
3. The voting rights of members shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date of 5<sup>th</sup> September, 2018 (EOD). Any person, who acquires shares of the Company and become member of the Company after dispatch of the notice and holding shares as on the cut-off date i.e. 5<sup>th</sup> September, 2018 (EOD), may obtain the login ID and password by sending a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) or [rta@cbmsl.com](mailto:rta@cbmsl.com). The member as on the cut-off date, who have casted vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again at the AGM.
4. A person whose name is recorded in the Register of Members or in the Register of beneficial owners maintained by the Depositories as on the Cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting in the General Meeting.
5. The facility for voting through ballot paper shall be made available at the AGM and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through ballot paper.
6. Website of the Company and of the agency where notice of the meeting is displayed : [www.blinv.com](http://www.blinv.com) and [www.evoting.nsdl.com](http://www.evoting.nsdl.com)
7. Any person having grievances connected with the facility may contact the undersigned at the email id and phone no. as mentioned above

Members holding shares in physical mode are requested to notify changes relating to address, Bank Account details to the RTA, CB on or before the cut-off date. Members who are holding shares in electronic form are requested to update the said particulars with respective DP.

The Notice of the 17<sup>th</sup> AGM is available on the website of the Company [www.blinv.com](http://www.blinv.com) and on the website of the stock exchanges at [www.cse-india.com](http://www.cse-india.com) and [www.bseindia.com](http://www.bseindia.com) respectively.

Date: 21<sup>st</sup> August, 2018

Place: Kolkata

For Balmer Lawrie Investments Ltd.

Abhishek Lahoti  
Company Secretary  
A-25141