

Balmer Lawrie Investments Limited

Details of the number of hours spent by Shri Ajay Singhal and Smt. Shilpa Shashikant Patwardhan, Independent Directors while attending the familiarization programmes

A. Shri Ajay Singhal, Independent Director

i. Details of the number of hours spent by Shri Ajay Singhal, Independent Director while attending the familiarization programmes during the Financial Year 2018-2019 (from the date of appointment i.e. 3rd August, 2018 till 31st March, 2019)

| SI No. | Date | Details of Familiarization Programme | Number of hours spent in such programme |
|---------------|------------------------------|---|--|
| 1 | 3 rd August, 2018 | <p>The following documents were provided and explained to the Director for his understanding:</p> <ul style="list-style-type: none">- Memorandum of Association- Articles of Association- Annual Report for the last Five Financial Years.- Major codes and policies of the Company:<ul style="list-style-type: none">a. Code of Conductb. Related party Transactions Policyc. Policy for determining 'Material subsidiaries'd. Code of Practices and Procedures for Fair Disclosure of Unpublished Price Sensitive Informatione. Code of Conduct to Regulate, Monitor and Report Trading by Insider | 2 hours |

| SI No. | Date | Details of Familiarization Programme | Number of hours spent in such programme |
|--------|--|---|---|
| | | f. Corporate Social Responsibility (CSR) and Sustainability Policy - Website of the Company. - Chairman and the directors of the Company gave an overview of the environs in which the Company was formed and is currently operating. | |
| 2. | 18 th and 19 th February, 2019 | Orientation Programme for capacity building of non-official Directors of CPSEs organised by DPE on 18 th and 19 th February, 2019 (Monday & Tuesday) at Guwahati, Assam | 16 hours |

Number of hours spent by Shri Ajay Singhal, Independent Director in attending such programmes during the Financial Year 2018-2019 (from the date of appointment i.e. 3rd August, 2018 till 31st March, 2019) – 18 Hours

ii. Details of the number of hours spent by Shri Ajay Singhal, Independent Director while attending the familiarization programmes:

a. During the Financial Year 2019-2020 – Nil

b. Cumulative basis till date - 18 Hours

iii. Details of the number of hours spent by Shri Ajay Singhal, Independent Director while attending the familiarization programmes:

a. During the Financial Year 2020-2021 – Nil

b. Cumulative basis till date - 18 Hours

iv. Details of the number of hours spent by Shri Ajay Singhal, Independent Director while attending the familiarization programmes:

a. During the Financial Year 2021-2022*– Nil

b. Cumulative basis till date - 18 Hours

**Note – Shri Ajay Singhal had ceased to be an Independent Director of the Company with effect from 24th July, 2021.*

B. Smt. Shilpa Shashikant Patwardhan, Independent Director

i. Details of the number of hours spent by Smt. Shilpa Shashikant Patwardhan, Independent Director while attending the familiarization programmes during the Financial Year 2019-2020 (from the date of appointment i.e. 21st October, 2019 till 31st March, 2020)

| SI No. | Date | Details of Familiarization Programme | Number of hours spent in such programme |
|---------------|---------------------------------|---|--|
| 1 | 13 th November, 2019 | <p>The following documents were provided and explained to the Director for her understanding:</p> <ul style="list-style-type: none">- Memorandum of Association- Articles of Association- Annual Report for the last Five Financial Years.- Major codes and policies of the Company:<ul style="list-style-type: none">a. Code of Conductb. Related party Transactions Policyc. Policy for determining 'Material subsidiaries'd. Code of Practices and Procedures for Fair Disclosure of Unpublished Price Sensitive Information | 2 hours |

| SI No. | Date | Details of Familiarization Programme | Number of hours spent in such programme |
|--------|------|--|---|
| | | e. Code of Conduct to Regulate, Monitor and Report Trading by Insider f. Corporate Social Responsibility (CSR) and Sustainability Policy - Website of the Company. - Chairman and the Directors of the Company gave an overview of the environs in which the Company was formed and is currently operating. | |

Number of hours spent by Smt. Shilpa Shashikant Patwardhan, Independent Director in attending such programmes during the Financial Year 2019-2020 (from the date of appointment i.e. 21st October, 2019 till 31st March, 2020) – 2 hours

ii. Details of the number of hours spent by Smt. Shilpa Shashikant Patwardhan, Independent Director while attending the familiarization programmes:

a. During the Financial Year 2020-2021 – Nil

b. Cumulative basis till date - 2 hours

iii. Details of the number of hours spent by Smt. Shilpa Shashikant Patwardhan, Independent Director while attending the familiarization programmes:

a. During the Financial Year 2021-2022 – Nil

b. Cumulative basis till date - 2 hours

iv. Details of the number of hours spent by Smt. Shilpa Shashikant Patwardhan, Independent Director while attending the familiarization programmes:

a. During the Financial Year 2022-2023*– Nil

b. Cumulative basis till date - 2 hours

**Note –Smt. Shilpa Shashikant Patwardhan had ceased to be an Independent Director of the Company with effect from 12th July, 2022.*